Manager of Public Engagement
FOR WORLD-RENOWED MUSEUM

The Solomon R. Guggenheim Foundation is seeking a Manager of Public Engagement. As a member of the Education Department, the Manager of Public Engagement is responsible for leading a professional corps of educators who are engaged in participatory learning within a dynamic museum context. In addition to having extensive knowledge of modern and contemporary art, the successful candidate will be an experienced program manager able to instill critical thinking and a spirit of social practice to professional development, and act as a foundational node across education, exhibitions, collections, and visitor experience departmental activity. The Manager envisions museum work as a creative practice towards building an invigorated space of dialogue for public interactions. Taking inspiration from the Guggenheim’s founding mission as a home for abstract painting within its landmark Frank Lloyd Wright building, this key position will create meaningful relevance in New York City as well as seed global awareness about artistic culture.

Founded in 1937, the Solomon R. Guggenheim Foundation is dedicated to promoting the understanding and appreciation of art, primarily of the modern and contemporary periods, through exhibitions, education programs, research initiatives, and publications. The Guggenheim network that began in the 1970s when the Solomon R. Guggenheim Museum, New York, was joined by the Peggy Guggenheim Collection, Venice, has since expanded to include the Guggenheim Museum Bilbao (opened 1997) and the Guggenheim Abu Dhabi (currently in development). Looking to the future, the Guggenheim Foundation continues to forge international collaborations that take contemporary art, architecture, and design beyond the walls of the museum. More information about the foundation can be found at guggenheim.org.

Supervisory Responsibilities:
The Manager of Public Engagement will provide mentorship and supervise the Public Engagement Associate.

Key Responsibilities:
Educator Trainings – Intergenerational Learning

- With dedicated Associate, sustain excellence and act as Master Teacher in gallery teaching through monthly and seasonal training sessions.

- Work collaboratively with Associate, educators, and education program staff to continuously update interpretive ideas and inquiry based teaching strategies around the permanent collection, building architecture, special exhibitions, and Guggenheim history including network affiliates.
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- Develop and administer a process for on-going assessment and evaluation of teaching performance; review tour scripts as needed, observe tours, and provide comprehensive feedback for adult educators.
- Document tours/programs including program statistics.
- Collaborate across education department program audiences (i.e. schools, families, seniors, general museum visitors) to develop, deepen, and share best practices in teaching excellence and program innovation, in particular in the integration of current artistic practice into professional development.

Tours

- Working with Visitor Services and dedicated Program Associate, oversee management of the daily Public Tours (Art in the Round) and Group Sales Private Tours program including above training plus scheduling, marketing, recruiting, and assessment.
- Provide innovation in engagement strategies for international visitors including needs across multiple abilities as well as diverse experience in art.

Gallery Guides

In addition to the above training needs, work interdepartmentally with Security and Visitor Services to provide education leadership and advocacy for the Gallery Guide program, a Guggenheim signature public engagement initiative.

Regular responsibilities include:
- co-interview applicants
- co-train incoming Guides with Head of Security, Security Managers, Associate, Senior Guides
- attend interdepartmental planning meetings
- initiate/implement new policies
- work with Development to sustain program support and fundraising as needed
- work with Education Media Manager, Digital Media and Interactive to publish blog essay in visitor interactions

Universal Access

- With the Associate, design, attend and provide education content for Mind’s Eye programs.
- Provide or advise on-going access training for educators as needed; as needed and able provide/schedule/contract Access training for Visitor Services and Security staff.

SOLOMON R. GUGGENHEIM MUSEUM
Work with the Digital Media department to create and/or hire/supervise a writer for verbal descriptions for Guggenheim APP (iPhone and iPad versions).

Work with Associate and Digital Media in the production of American Sign Language tours for Guggenheim APP (iPad version – initial phase in process).

Provide meaningful focused programs primarily for adult access audiences including content for digital media and web platforms.

Represent the Guggenheim as part of Museum Access Consortium and at other professional conference settings, budget permitting.

Supervise Associate in the scheduling of ASL interpretation of “specialty” exhibition related tours (i.e. Curators and Conservators Eye Tours).

Create and work with Associate in the distribution of outreach materials for museum access programs to list of external community based collaborators.

Education Department/Museum/Other

- Assist Education Directors with department administration including budgets, grant-writing, marketing/publicity, audio guide script review and other interdepartmental tasks as needed.
- Submit tour and access program information for tri-yearly education marketing brochure
- Global projects as needed

Qualifications and Requirements:
- MA in curatorial studies, art history, studio art, museum studies or related field; Ph.D. level work highly desirable in modern and contemporary art
- Minimum 4 years visual arts management with adult teaching
- Excellent verbal, written, interpersonal communication, and public speaking skills
- Knowledge of computer databases and MS Office
- Proficiency in more than one language desirable

The Guggenheim offers a competitive salary and excellent medical, dental, life, disability, and retirement plan coverage. Our staff also enjoys generous vacation, sick leave and personal days, access to a variety of cultural institutions, discounts to museum stores, and a stimulating and collegial work environment.

Qualified applicants please send your resume and cover letter, including salary expectations, to employment@guggenheim.org. Indicate the job title “Manager of Public Engagement” in the subject line.

The Solomon R. Guggenheim Foundation is an equal opportunity employer.